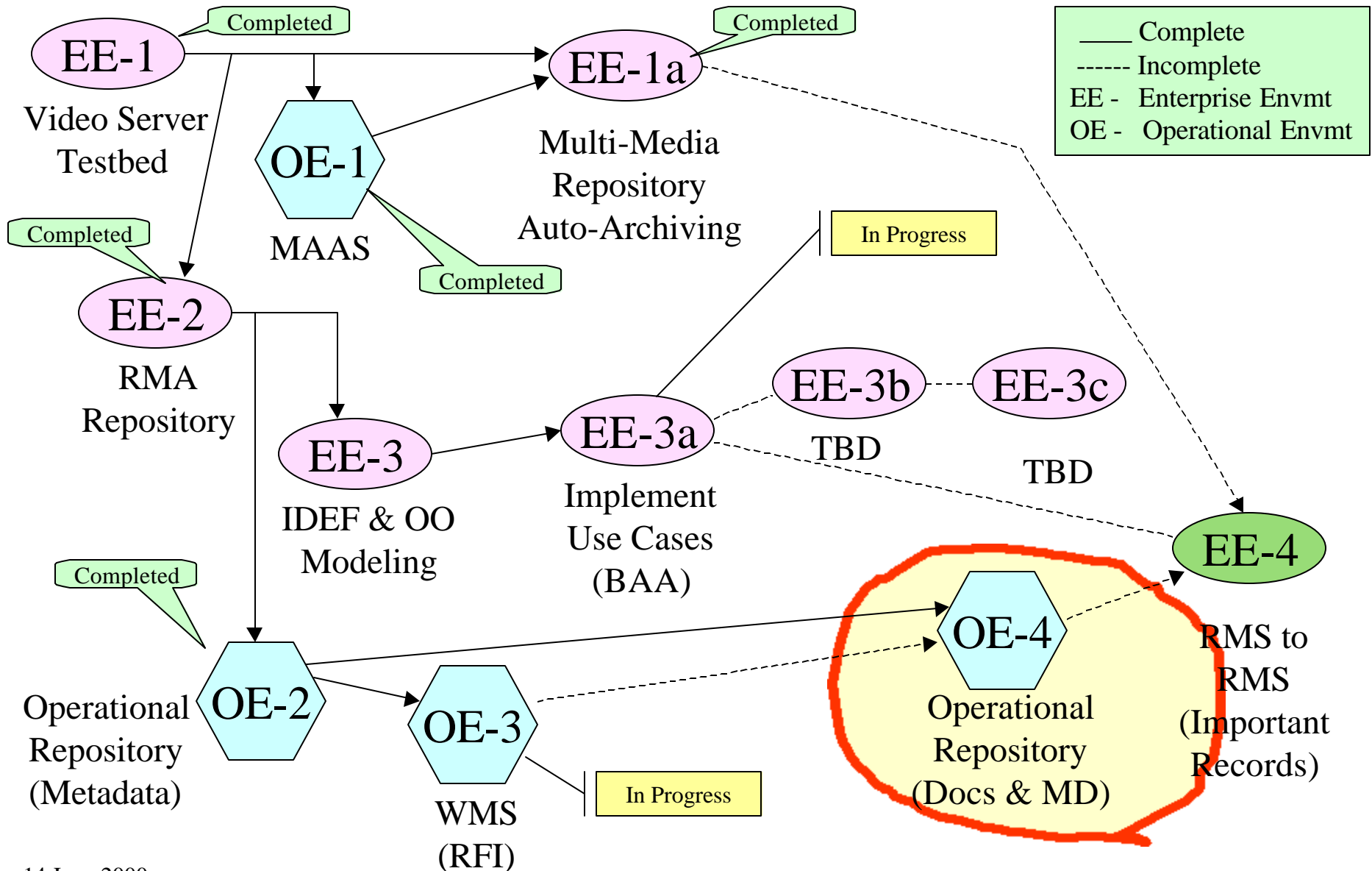# DITT Prototyping Efforts
OE-4
Operational Repository
(Documents & Metadata)

Updated June 2000

Prepared by
DITT Core Team
Center for Army Lessons Learned

DITT Operational Repository, OE-4

EE-1

Completed

EE-1a

Completed

Video Server Testbed

OE-1

Multi-Media Repository Auto-Archiving

MAAS

Completed

Completed

Incomplete

EE - Enterprise Envmt

OE - Operational Envmt

Completed

EE-2

In Progress

RMA Repository

EE-3b

EE-3c

EE-3

EE-3a

TBD

TBD

IDEF & OO Modeling

Implement Use Cases (BAA)

Completed

EE-4

Operational Repository (Metadata)

OE-2

OE-3

OE-4

Operational Repository (Docs & MD)

RMS to RMS (Important Records)

WMS (RFI)

In Progress

DITT RIM Projects - Operational RMA Repository Prototype, OE-4

- Objective: web-enabled repository available from Intranet for Organization to save, search, retrieve, and consult long-term that is DoD-STD 5015.2 compliant
  - Implement an RMA as an organization repository for working and final documents
  - Implement standardized metadata requirements, automating collection and population as much as possible (OE-2)
  - Implement the records management requirements with little or no burden to desktop users

Based on outcome and findings from DITT Prototype OE-3.

14 June 2000

OE-4 Organizational Reposito[...]
Web Browser

Currently available via CALL Intranet

Internal > Archives (scroll to bottom of page), TRIM WebDrawer

OE-4 Org Repository -- "More Info"

- Click on "more info" to obtain document details

OE-4 Organizational Repository
Save Draft/Working Copy
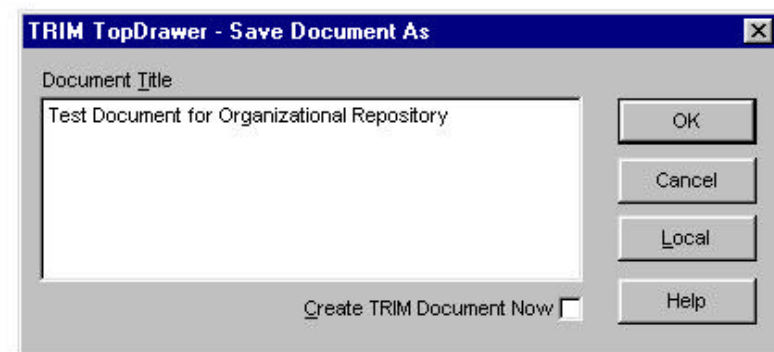

Working DRAFT – 5 May 2000

SUBJECT: Test document for Organizational Repository

This document was created in Word to demonstrate what a desktop user would currently see and do to save a working document (Draft) with TRIM activated.   There are search and retrieval capabilities within TopDrawer. TopDrawer is fully integrated with the Organizational Repository (TRIM record repository) that has been functionally configured for CALL.

This draft is saved to the TRIM "TopDrawer" which looks and feels like the "I" drives currently used by CALL desktop users.

Karen A. Shaw
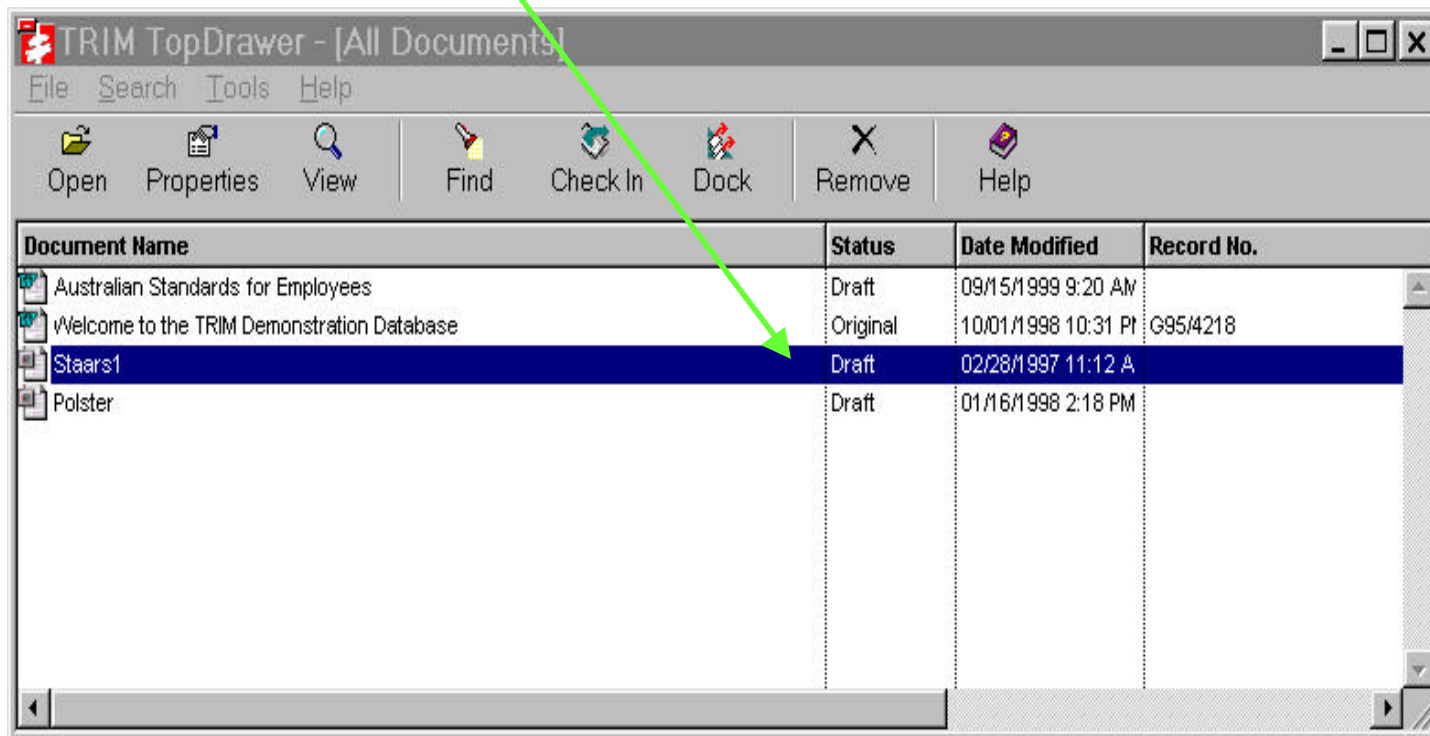DITT Project Officer

Created 5 May 2000

TRIM TopDrawer

TRIM TopDrawer - Save Document As

Document Title

Test Document for Organizational Repository

OK

Cancel

Local

Create TRIM Document Now ☐

Help

OE-4 Organizational Repository
Retrieve Draft/Working Copy

TRIM TopDrawer Repository

OE-4 Organizational Repository Search Results

- click on "DITT" -- hot-linked to "Original"
- launches respective software application (Word)
- user is provided most recent version -- always
- if content of "original" is changed in any way, system considers it a new document
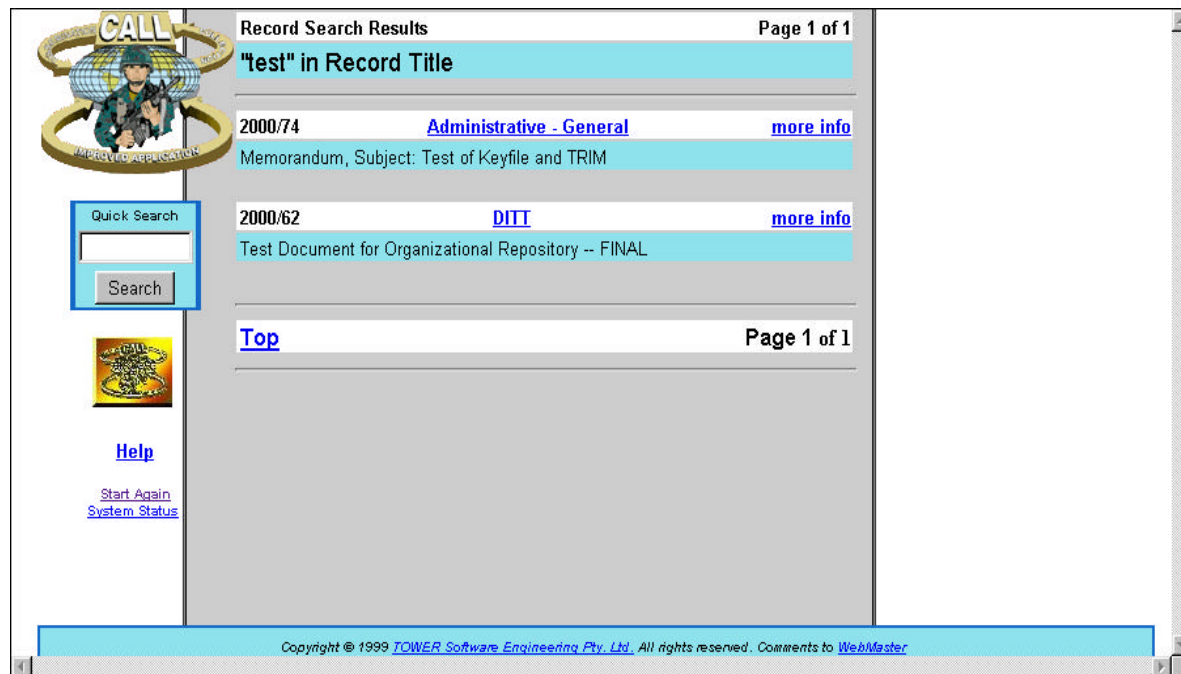
Configuration of RMAs

- Technical configuration is normally straightforward

- Functional configuration not so easy
  - many options
  - must consider impact of functional configuration on desktop users

- Automate collection and population of metadata and repository as much as possible

- Provide search capability to desktop users to find their "stuff" as well as other organization files they are authorized access to